

CHOICES

JOB DESCRIPTION

JOB TITLE:	Peer Bridger II
REPORTS TO:	Peer Bridger Coordinator
DESCRIPTION STATUS:	Non-Exempt
SALARY:	DOE
HOURS:	Full Time

POSITION SUMMARY

Provide Peer Support services to people transitioning out of Alaska psychiatric facilities to find resources and build support networks in their community. Provide “in reach” groups to mental health facilities. Help individuals achieve their needs, wants, and goals, as well as conduct themselves in a manner that fosters their own recovery. Treat staff and those seeking our services, with equality, dignity, and respect at all times.

ESSENTIAL JOB FUNCTIONS:

(Responsibilities, Accountabilities, and Competencies; May not include all duties of this job)

B. JOB DUTIES

1. Engage Peers in the community
2. Act in a calm gentle manner and be a role model who shares personal strengths and skills as well as the hope that recovery is possible for everyone.
3. Attend and facilitate Peer Bridger groups inside psychiatric hospitals and engage potential clients and be able to convey a strong message of recovery.
4. Develop responsible relationships with clients.
5. Advocate for those they serve.
6. Respect privacy and and maintain a high level of confidentiality at all times.
7. Be familiar with “Consumer Lead” outpatient services (Ex. Anchorage Consumer WEB and ACMHS Wellness Innovation Center) and provide community outreach to increase Peer Bridger awareness.
8. Knowledge of Microsoft Suite and Outlook.
9. Assist Coordinator when needed.
10. Report all safety issues or concerns to Peer Bridger Coordinator.
11. Ensure collection of data important to maintaining Peer Bridger program.
12. Encourage others to take personal responsibility for their own wellness and recovery.
13. Participate in training and staff meetings.
14. BE actively involved in all aspects of client care.

B. CORE VALUES

Demonstrate personal and interpersonal qualities that support the core values and mission of CHOICES, Inc. and the Peer Bridger Program. Have an unwavering belief in the power and possibility of recovery and absolutely believe that all individuals can lead full, rich and productive lives.

MISSION: Consumers having ownership in creating effective services (CHOICES)

PRINCIPLES OF RECOVERY:

Recovery is holistic, embraces culture, supported by peers, self-directed, springs from hope, and is a reality.

Rehabilitation services are person-centered, involve family and friends, anchored in the community, strength-based, use peer supports and honor partnerships.

CORE VALUES: Services are flexible, comprehensive, wellness driven and effective

REQUIRED ESSENTIAL JOB QUALIFICATIONS:

1. Associates Degree in Health & Human Services or an equivalent Associates Degree. Degree may be substituted for experience.
2. Good time management skills and punctuality.
3. History of dependability in recent work.
4. Have demonstrated Peer training and **strong recovery** for a MINIMUM of at least 2-3 years.
5. Have personal experience as a past recipient of services for mental illness and willingness to share personal recovery experience as appropriate.
6. Terrific people skills are critical.
7. Ability to express yourself in both verbal and written communication.
8. Have demonstrated experience with knowledge of the Alaska mental health system.
9. Have demonstrated knowledge of advocacy, self-help and empowerment programs.
10. Can convey a message of hope and recovery for people with psychiatric disabilities.
11. Be able to pass a criminal background check.
12. Have a valid AK driver's license.
13. Have own transportation.
14. Have negative TB results.

We are an EEO, ADA, AA employer

This Job Description reflects CHOICES, Inc.'s best effort to describe the essential functions and qualifications of the job described. It is not an exhaustive statement of all the duties, responsibilities, or qualifications of the job. This document is not intended to exclude an opportunity for modifications consistent with providing reasonable accommodation. This is not intended to be a contract. Your signature indicates you have read this Job Description and understand the essential functions and essential qualifications of the job.

Employee Printed Name: _____ Date: _____

Employee Signature: _____ SSN: _____

IN AN 8 HOUR WORKDAY, THIS JOB REQUIRES:

N = NEVER	(0 hours per day)
R = RARELY	(less than 1/2 hours per day)
O = OCCASIONALLY	(1/2 to 2.5 hours per day)
F = FREQUENTLY	(2.5 to 5.5 hours per day)
C = CONTINUALLY	(5.5 to 8 hours per day)

WORKING CONDITIONS/ENVIRONMENT

I. LIFTING/CARRYING (Amount of force exerted to lift and/or carry)

1 - 10 lbs.	F
11 - 20 lbs.	O
21 - 35 lbs.	R
36 - 50 lbs.	N
51 - 75 lbs.	N
76 - 100 lbs.	N

II. PUSHING/PULLING (Amount of force exerted to push and/or pull)

1 - 10 lbs.	F
11 - 20 lbs.	O
21 - 35 lbs.	R
36 - 50 lbs.	N
51 - 75 lbs.	N
76 - 100 lbs.	N

III. POSTURES/MOVEMENTS

Sitting	C
Standing	F
Walking	F
Stooping, kneeling, crouching and/or crawling	O
Reaching and /or grasping	O
Hand/finger dexterity	C
Climbing and/or balancing	N
Carrying, pushing and/or pulling	O

IV. COGNITIVE/SENSITIVE

Talking	C
Hearing	C
Sight (Addendum: acuity, color..)	C
Smelling/tasting	O

OCCUPATIONAL ASPECTS

A. WORK ENVIRONMENT	
Working Inside	C
Working Outside	O
Changing Temperatures	F
Wet/Humid Conditions	N
Areas of dust, odors, mist, gases or other airborne matter	N
Mechanical, electrical and/or other hazards	N
Confined Spaces	N

B. OTHER ASPECTS	
Infectious Agents	N
Chemicals	O

C. Special Equipment/Clothing	
Special Equipment or Clothing	R

The above is intended to describe the general content of, and requirements for, the performance of this job. It is not intended to be construed as an exhaustive statement of duties, responsibilities or requirement.